

Space/Renovation Project Proposal Form

If you have any questions or require assistance with the form, please contact the Projects Office at projectoffice@ufv.ca

1. Contact Information			
Department:		Date:	
Requestor's Name:			
Phone:		Email:	

2. Project Information	
Type of Request:	<input type="checkbox"/> Change in existing space <input type="checkbox"/> Allocation of additional/new space
Title of Project:	
Building & Room(s) affected:	
New space will be used by:	<input type="checkbox"/> Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Students <input type="checkbox"/> Other: _____
New space will be used for:	<input type="checkbox"/> Instruction <input type="checkbox"/> Research <input type="checkbox"/> Administration <input type="checkbox"/> Faculty/Staff Support <input type="checkbox"/> Student Support <input type="checkbox"/> Storage <input type="checkbox"/> Other: _____
Project Driver(s): Please check all that apply	<input type="checkbox"/> New Program <input type="checkbox"/> Improve work environment <input type="checkbox"/> Research need <input type="checkbox"/> Inadequate space for current program <input type="checkbox"/> Other: _____

3. Funding Information and Budget Estimates			
Do you require assistance with preliminary cost or budget? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If YES , please contact the Projects Office at projectoffice@ufv.ca			
If NO , please include any funding and budget estimates with your proposal form submission.			
Funding source:	<input type="checkbox"/> Department <input type="checkbox"/> Grant <input type="checkbox"/> Institutional <input type="checkbox"/> Other: _____		
Please include any information regarding ongoing costs and funding requirements: Detailed Budget Breakdown/Estimate Attached			
	Year 1	Year 2	Year 3
Capital Costs			
Ongoing operational costs			
Revenues			

4. Design Plans or Sketches	
Do you require assistance with design plans or sketches?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If YES , please contact the Projects Office at projectoffice@ufv.ca	
If NO , please include any sketches, design plans, or additional information with your proposal form submission. UFV floor plans can be found on our website: https://www.ufv.ca/operations/floor-plans/	

5. Space/Renovation Information	
Objective/Scope: What issues are you trying to resolve? Have any steps been taken to resolve it by other means?	
Project relation: Can this be done in conjunction with other projects? Is it connected to any existing projects?	
Stakeholders: Describe who (student, staff, faculty) and how many will be affected by implementing this change? What consultation has taken place with impacted stakeholders?	
Space Consideration: Does this project require any temporary swing space during completion? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If YES , provide more detail. E.g., How much swing space is required? Does the time of year impact the need?	

Principle B: Program Integrity

Planning will prioritize academic programs and/or service quality and requirements.
Briefly describe how this proposal will promote the program and/or service integrity.

Principle C: Flexibility

UFV's campuses will reflect the ability to adapt to multiple uses, reconfigure spaces, and respond to changing program and service needs.
Briefly describe how this project proposal will promote flexibility at UFV through use of spaces designed to be multi-purpose and adaptable, when appropriate.
For consideration: Will this proposal open space for more than one use? Will this proposal accommodate growth or respond to specific future needs?

Principle D: Sustainability

Space planning will consider environmental impact; health and well-being; and adaptive/re-use of spaces over the longer term.
Briefly describe how this project proposal addresses sustainability; in areas such as environmental impact, human health and livability, and adaptive use. The Office of Sustainability is available to support proponents.
Contact Email: Sustainability@ufv.ca

Principle E: Community Building and Engagement

Space planning and allocation will facilitate interactions between external communities and UFV, and among communities within UFV, providing opportunities for collaboration and engagement.

Briefly describe how this project engages community and supports community building in and/or outside of UFV's community. Include how it might facilitate those interactions.

Principle F: Equity, Diversity, and Inclusion

UFV's campuses will reflect the values of inclusion and diversity, including the principle of designing "with" rather than simply "for".

Please summarize key factors that support or contribute to the Equity, Diversity, and Inclusion (EDI) efforts at UFV. For consideration: Design, process of consultation, culture, function, multiple uses.

Principle G: Accessibility

Space planning will facilitate access for all. Space will prioritize and reflect learner accessibility and the principles of universal design.

Space planning will facilitate access for all. Space will prioritize and reflect learner accessibility and the principles of universal design.

Please list approaches this proposal is taking to reflect the importance of accessibility at the University and what the project needs to meet those standards. For consideration: Would this project create a space for learners that UFV might not yet have on campus? What codes and standards have been and/or need to be considered in this project?

Other considerations:

To your knowledge, are there any potential risks to delivering or not delivering on the project and how would you mitigate these risks?

7. First Approval

Your respective Dean or VP MUST approve this Space/Renovation Project Proposal submission.

Dean or VP: _____

8. Second Approval

Submissions that include Requests for additional space, new space, or changes to academic/classroom space must be authorized by the CFO and VP Administration and Provost, Academic before submitting to CPWG for evaluation.

CFO & VP, Admin: _____ Provost, Academic: _____

9. Submit Proposal and Supporting Documentation

When you click the **submit** link, you will be directed to a submission page where you will attach this signed and completed proposal form along with all supporting documents. **Thank you!** *Campus Planning and Facilities Management*

SUBMIT



Riley Foster and Justin Plett

UFV Students

Via email

January 26, 2023

RE: Disc Golf Course proposal

Dear Riley and Justin,

On behalf of UFV Athletics and Campus Recreation I am writing with full support of your proposal to construct a 9-hole disc golf course on the campus in Chilliwack.

The Chilliwack campus offers a unique opportunity for outdoor sport to thrive and the addition of an amenity of this sort will be of huge benefit to students, staff, faculty and community. Disc golf is an inclusive sport, open to all ages and abilities, and one that promotes an active lifestyle.

I can confirm that Athletics and Campus Recreation, through support of the Vice President Students office, would commit \$5,000 in matching dollars to the project to help cover costs related to acquisition of equipment and its installation.

I look forward to hearing more from UFV Campus Planning related to the project with hope that the course is in place and in use by September 2023.

In closing I want to commend the two of you for taking the time and making the effort related to this project. Your proposal is very solid and well written. Congratulations on leading this idea on behalf of UFV and those who will benefit, particularly future students, from this resource.

Sincerely,

A handwritten signature in green ink, appearing to read "Steve Tuckwood".

Steve Tuckwood

Director, Athletics and Campus Recreation



Chilliwack Disc Golf Club

42762 South Sumas Road
Chilliwack, BC, V2R 4L7

Phone: 778-241-8522

Email: chilliwackdiscgolf@gmail.com

January 16, 2023

To The University of the Fraser Valley
Att: Campus Planning and Facilities Management

On November 26, 2022, the Chilliwack Disc Golf Club collaborated with Justin Plett and the UFV Recreation team to host a pop-up disc golf event at UFV Chilliwack. Using disc golf baskets provided by Stillwood Camp and Conference Centre, a course was designed by Justin that fully utilised the existing space on the campus and provided an excellent opportunity for recreation. With more than 20 players in attendance, this was a very successful event with excellent reviews from the players within our club.

The opportunity to install a permanent disc golf course on the UFV Chilliwack campus is one that the Chilliwack Disc Golf Club fully endorses. There is no doubt that we would schedule regular league events at the campus, and our members would utilise the course on a regular basis. It is our hope that UFV students would also be able to join us in any events scheduled by the club.

While this course would surely be a benefit to our organisation, it would provide even greater value to UFV students and the surrounding community. A permanent disc golf course would help promote the Chilliwack campus as an accessible recreational hub, while providing students and community members the opportunity to exercise, socialise, and fully enjoy the campus.

Please know that you have our full support for this project.

Sincerely,

The Board of Directors
Chilliwack Disc Golf Club



Office of the Dean



January 18, 2023

To Campus Planning and Facilities Management
Re: Letter of Support

In October 2023 I was approached by Riley Foster and Justin Plett to discuss the idea of integrating a Disc Golf Course on the UFV Chilliwack Education Park Campus (CEP). Since this initial discussion Riley and Justin have initiated the proposal process and designed a disc golf course that utilizes existing outdoor space at CEP. They have consulted with various stakeholders, including the Programs Manager of Campus Recreation, SUS, the Director in the School of Kinesiology as well as various other community groups, and received significant support with equipment.

The opportunity to integrate a disc golf course on the CEP Campus is something I fully endorse. In the fall of 2022, I met with 20 different classes in the Faculty of Health Science, with the purpose of identifying what could be done to create a more vibrant campus in Chilliwack. It became evident that students are seeking more opportunity to connect and engage in campus activities. Each class identified the need for more fitness activities and fitness space at CEP as well as opportunity to engage with other students outside of their programs and/or classes. The integration of the disc golf course would allow for this and create opportunity, not only for students to connect with each other, but other community members as well.

It is evident, the development of the Disc Golf Course on the CEP campus aligns with UFV's Integrated Strategic Plan. Such an endeavor will engage learners across programs and build community by fostering collaboration and the engagement of students. It is my pleasure to extend my support for this exciting project.

Sincerely,

A handwritten signature in cursive script that reads "Cindy Schultz".

Cindy Schultz
Associate Dean
Faculty of Health Sciences
Cindy.Schultz@ufv.ca

January 18, 2023

Dear Campus Planning and Facilities Management,

It is my pleasure to write this letter of support for the installation of a disc golf course on the UFV Chilliwack campus. I have been discussing this project with Justin Plett and Riley Foster since September, and have been so impressed by their commitment, diligence, and planning. They have identified a huge need for the UFV Chilliwack campus- facilities for student engagement. We in the School of Kinesiology have noticed that students come to campus for their classes, and then leave. There is nothing to keep them on campus. We have lost the little gym space (Building Q) that was available, food options are limited, and food service hours are poor.

One of our School of Kinesiology values is Physical Activity, and this relatively low-cost initiative is consistent with this value. A disc golf course would promote this campus as a venue for student recreation, and provide opportunities for student and community engagement. It will also provide an opportunity for students from different years of our program and students from different Health Sciences programs to come together, and a venue for faculty to engage with their students. In summary, it will help to create a vibrant atmosphere on Chilliwack campus.

Any concerns I have raised about this project (upkeep, management of the discs needed to play the course, risk to passersby) have been quickly and comprehensively addressed. Justin and Riley have also done a tremendous amount of research, community consultation, and pilot testing of their proposed course design. I fully support them in this proposal.

Kind Regards,



Gillian Hatfield, PhD
Interim Director, Associate Professor
School of Kinesiology, University of the Fraser Valley
Gillian.Hatfield@ufv.ca



Kurtz, Brendan

to me ▾

12:00 PM (15 minutes ago)



Justin,

In follow up to the discussion we just had on the phone, consider this confirmation that the City would like to support your initiative, with the understanding that this will be a certified course that will be available for the residents of Chilliwack to use as well.

Once you have a more specific idea of pad placement in your overall project scheduling, we will work out the logistics of the supply and delivery of the pads.

It's great to see your excitement for providing students of UFV and the residents of Chilliwack another location to play disc golf!



Brendan Kurtz | Parks Operations Manager | Operations Department

P: 604.793.2846 | C: 604.703.4506 | F: 604.793.2997 | E: kurtz@chilliwack.com

City of Chilliwack | 8550 Young Road, Chilliwack, BC, Canada V2P 8A4 | www.chilliwack.com

The City of Chilliwack acknowledges that we are honoured to live, work, and play on the traditional, ancestral and unceded territory of the Stó:lō Coast Salish peoples.

Riley.Foster

From: Dan de Groot
Sent: January 30, 2023 2:09 PM
To: Riley.Foster
Subject: Disc Golf Proposal

Hi there,

We at the Chilliwack library would be happy to oversee holding sets of disc golf and checking them out to students using their library accounts. We can hold on to the sets here, bagged as individual sets, and then we can barcode them to check them out to participating student. It's also something I'd love to try sometime. Please let me know if you have any questions or concerns.

PS Lisa did ask me to provide an approval letter, it just slipped my mind. Sorry.

Sincerely,

Dan de Groot

~~~~~

Dan de Groot  
Access Services Team Leader, Chilliwack  
Chilliwack Campus – Library  
University of the Fraser Valley  
45190 Caen Rd.  
Chilliwack, B.C. V2R 0N3  
Tel: 604-792-0025 local 2468  
[dan.degroot@ufv.ca](mailto:dan.degroot@ufv.ca)

# UFV CEP Disc Golf Course

## Project Info

Project Leads: Riley Foster, and Justin Plett

## Budget Summary

### Project Budget

Proposed Completion Date: 2023-10-07

| Budget    | Actual   | Under(Over) |
|-----------|----------|-------------|
| \$ 10,000 | \$ 9,985 | \$ 15       |

| Tasks                                         | Labor |      | Materials |          | Fixed Costs |        |       | Budget    | Actual   | Under(Over) |
|-----------------------------------------------|-------|------|-----------|----------|-------------|--------|-------|-----------|----------|-------------|
|                                               | Hrs   | Rate | Units     | \$/Unit  | Material    | Travel | Other |           |          |             |
| <b>Implementation</b>                         |       |      |           |          |             |        |       | \$ 10,000 | \$ 9,985 | \$ 15       |
| <b>Baskets</b>                                |       |      | 9         | \$670.88 |             |        |       | 10,000.00 | 6,037.92 | 3,962.08    |
| Padlocks (Master Lock 48mm, 3-pk)             |       |      | 3         | \$49.23  |             |        |       |           | 147.69   | (147.69)    |
| <b>Starter Sets</b>                           |       |      | 10        | \$40.32  |             |        |       |           | 403.20   | (403.20)    |
| <b>Signage</b>                                |       |      |           |          |             |        |       |           | -        | -           |
| Main Sign with Map and Introduction           |       |      | 1         | \$600.00 |             |        |       |           | 600.00   | (600.00)    |
| Individual Hole Signs                         |       |      | 9         | \$100.00 |             |        |       |           | 900.00   | (900.00)    |
| "Warning: Flying Discs" Signs                 |       |      | 7         | \$100.00 |             |        |       |           | 700.00   | (700.00)    |
| <b>Concrete (Quikrete Concrete Mix 30kg)</b>  |       |      | 30        | \$9.87   |             |        |       |           | 296.10   | (296.10)    |
| <b>Teepads (Donated - City of Chilliwack)</b> |       |      | 5         | \$0.00   |             |        |       |           | -        | -           |
| Gravel (estimate)                             |       |      | 1         | \$900.00 |             |        |       |           | 900.00   | (900.00)    |

## References

- Disc Golf Growth Report powered by UDisc*. UDisc. (2021). Retrieved January 11, 2023, from <https://udisc.com/disc-golf-growth-report>
- Disc Golf: Lethbridge College*. Lethbridge College Students' Association. (n.d.). Retrieved January 11, 2023, from <https://www.mylcsa.com/services/campus-disc-golf-course>
- Disc Golf: Loyalist Lancers*. Loyalist College. (n.d.). Retrieved January 11, 2023, from [https://www.loyalistlancers.com/campus\\_rec/disc-golf](https://www.loyalistlancers.com/campus_rec/disc-golf)
- Disc Golf: University of Guelph*. Disc Golf | The Arboretum. (n.d.). Retrieved January 11, 2023, from <https://arboretum.uoguelph.ca/thingstosee/discgolf>
- Disc Golf: University of Lethbridge*. Disc Golf | University of Lethbridge. (n.d.). Retrieved January 11, 2023, from <https://www.ulethbridge.ca/sportrec/disc-golf>
- Disc Golf: University of Waterloo*. University of Waterloo Athletics. (n.d.). Retrieved January 11, 2023, from <https://athletics.uwaterloo.ca/sports/2020/6/10/disc-golf-course.aspx>
- Lee, K. H. (2020). Mental Health and Recreation Opportunities. *International Journal of Environmental Research and Public Health*, 17(24), 9338. <https://doi.org/10.3390/ijerph17249338>
- Paluska, S. A., & Schwenk, T. L. (2000). Physical activity and mental health. *Sports Medicine*, 29(3), 167–180. <https://doi.org/10.2165/00007256-200029030-00003>
- Playing disc golf: The mental and physical benefits*. Wild Discs. (2021, March 20). Retrieved January 11, 2023, from <https://www.wilddiscs.com/2021/03/20/playing-disc-golf-the-mental-and-physical-benefits>
- Singh, A. (2012). Physical activity and performance at school. *Archives of Pediatrics & Adolescent Medicine*, 166(1), 49. <https://doi.org/10.1001/archpediatrics.2011.716>

## Appendix

Figure 1: Proposed Course Layout (New cement tee pad locations indicated by stars)

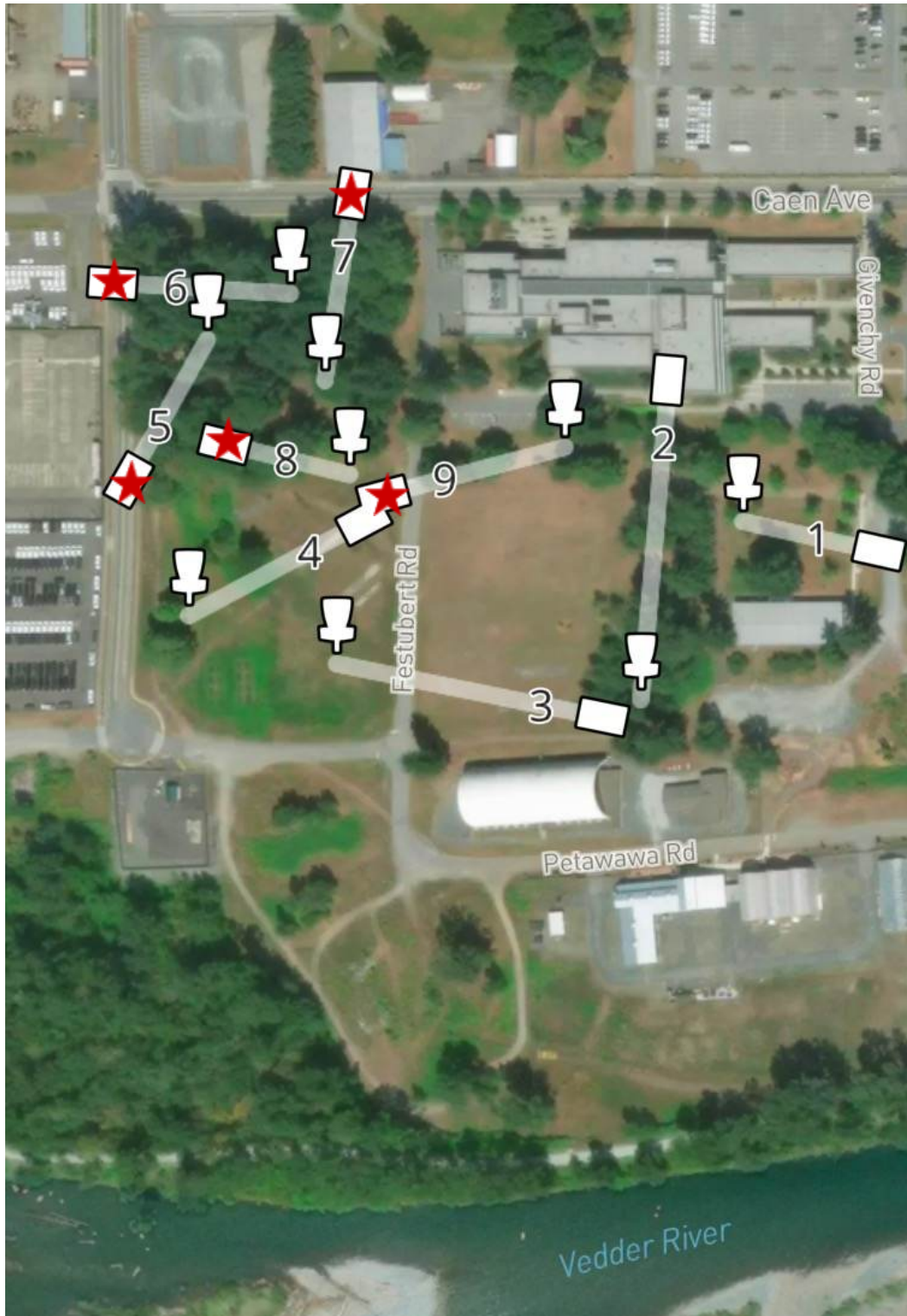
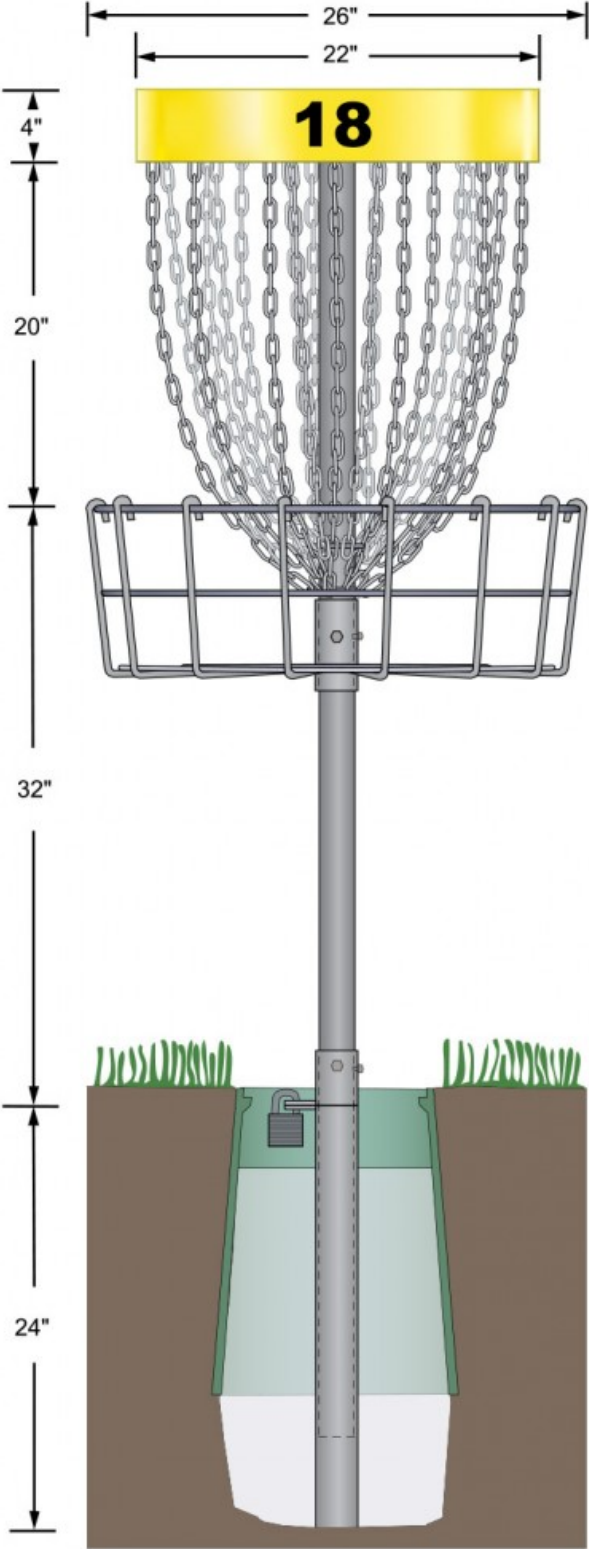


Figure 2: Installation and Measurements of a Disc Golf Basket





Photos from Course Pilot Event with the Chilliwack Disc Golf Club (November 26, 2022)







0819016 BC LTD. Ace Runners  
104-20460 Langley Bypass  
Langley BC V3A 5E7  
+1 6045334453  
service@acerunners.ca  
GST/HST Registration No.: 815050554RT0001

## Estimate

**ADDRESS**

UFV Chilliwack

**SHIP TO**

UFV Chilliwack

**ESTIMATE # 1138****DATE 2023/01/13****EXPIRATION DATE 2023/02/13****SHIP VIA**

Pickup from Ace Runners Langley

| ACTIVITY                     | QTY | RATE   | AMOUNT   |
|------------------------------|-----|--------|----------|
| DISCatcher® Pro 28 Permanent | 9   | 599.00 | 5,391.00 |

Baskets will arrive in the Langley Warehouse approximately 2-4 weeks after the purchase is paid for.  
Price included FOB to the Ace Runners Warehouse further shipping will be billed at cost.

SUBTOTAL 5,391.00  
GST @ 5% 269.55  
PST (BC) @ 7% 377.37  
**TOTAL CAD 6,037.92**

Accepted By

Accepted Date

# UFV Chilliwack Disc Golf Course Proposal

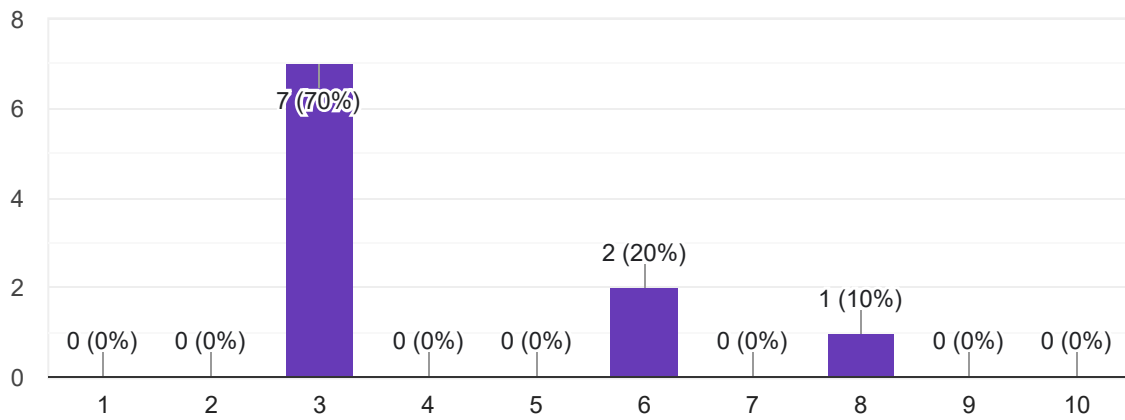
10 responses

[Publish analytics](#)

## What was your favourite hole?

[Copy](#)

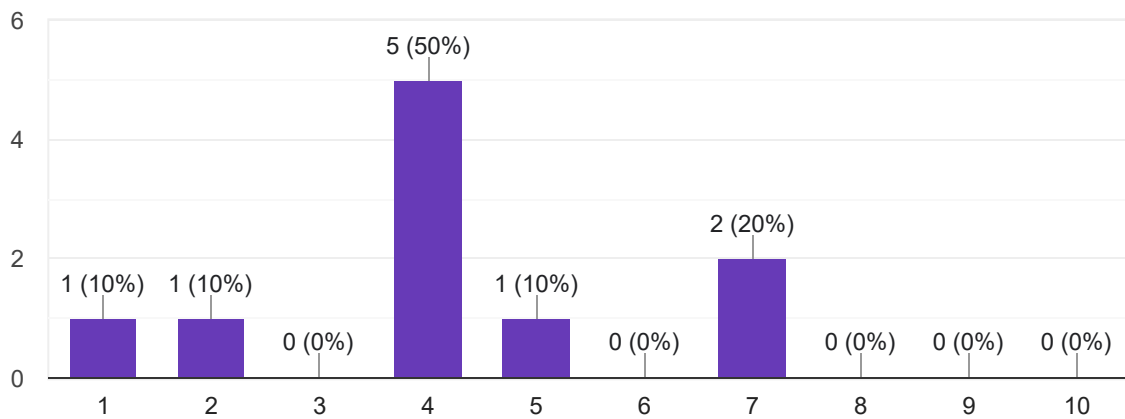
10 responses



## What was your least favourite hole?

[Copy](#)

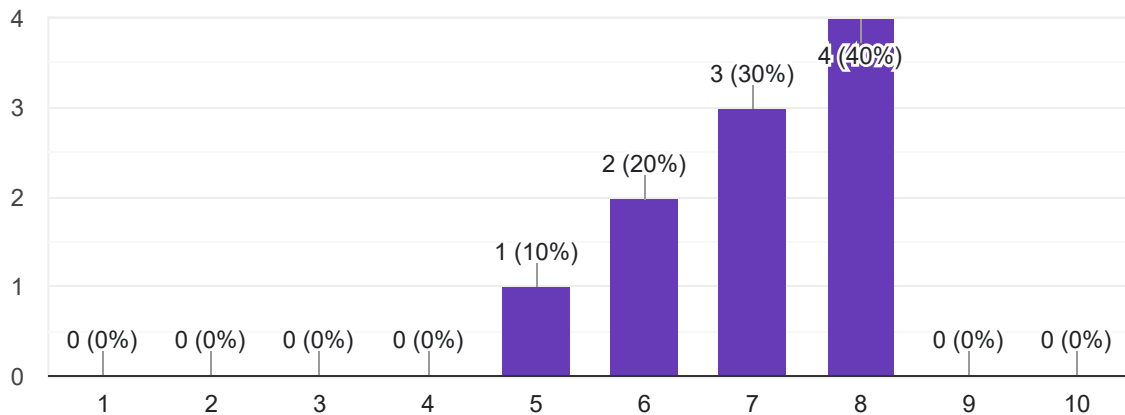
10 responses



## How would you rate the overall course layout?



10 responses



## What did you like about the course?

10 responses

Challenging , interesting , new , dry ground , wooded and open holes . And I especially like that it wasn't designed as a entry level course .

It had a variety of shots and landscape. Some short and longer holes. Great design

Mix of shots, mix of distance

It's close to town, variety of open and wooded holes

New course . It's needed in Chilliwack!

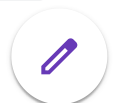
Great location, mix of wooded and open holes, good use of space, holes directed away from high traffic areas. Course is well thought out.

Its close to home. It has some good variety to shaped shots.

I liked the variety of different shots required.

Proximity to home. A fun layout that provides a good selection of shot types. The course can be fun for new comers and a good challenge for advanced players.

Tight, but a couple good long shots



What are some things you didn't like or changes you would like to see?

10 responses

Hole 1,2,3 conflict with each other . The tee surface on 7,8 should be improved.

The tee pad on 7 would be my only negative.

Tee pads

Not teeing off off the sidewalks

A hole to bridge distance from 9 to 1

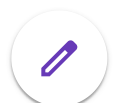
Hole 2 may need to be removed as players would be in danger from bad shots on hole 3.  
Holes 6 &9 may also need some more spacing, perhaps moving the tee for 9? Would love to see 9 more holes too.

Id like to see the big fields where 4 and 5 used more. Plus pads of gravel, tonals or baskets

Some holes lack obvious lines/approaches and seem to be focused more on being challenging than offering a clear reward for executing a good shot down a specific corridor. There were some complaints about too many left to right playing holes (but not from me) Some of the tees where you are sideways on the sidewalks feel cramped an/or are awkward making the transition from grass to concrete.

I thought considering the space utilized it was really well done. Using existing path for teepads was a nice touch. Hole 2 and 3 overlap a bit which could be improved by moving 3s tee pad further west. Its only a problem if the course is busy.

Some holes play a little close too close together and can cause a bit of back up if there are slow members



Any other feedback, questions, suggestions, concerns?

9 responses

Great course, I hope it becomes a permanent course thank you it was alot of fun.

Our group would utilize this course for sure.

Awesome job lads, ufv is lucky to have students like you who try to make things better for all!!!  
Kudos 🙌

Was just awesome ! Needs to be permanent

I think it would be really good to see this course acknowledge the Soowahlie land on which it is built. Club member Kevin Kelly works in the Soowahlie lands department and may have suggestions of a good way to do this. If the course becomes permanent, maybe each hole could feature a traditional story on a placard near the tee? This could have some really cool educational and reconciliation benefits. Thank you for putting your energy into this course!

Who can we write too promote this course

Hole 2 creates some issues with overlap. I would replace hole 2 with a new 9th hole that ties back to the first tee more closely. You might be able to create more room for this if hole 4 could maybe play across the road? Bonus if you can ask from a couple of new trees to possibly make a new hole four more interesting. You could alternately use some of the old concrete foundations as OB or hazard to create difficulty, or stretch a par 4 over the road that might make some smaller arms have to decide between trying to make it over vs laying up and approaching. Overall I really liked what you guys came up with. With a little bit of cleaning a lot of the holes will be very good.

Make it permanent :p

18 holes in the future?

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